

Unitarian Universalist Fellowship of the Emerald Coast

Board of Trustees Meeting

Minutes 18 May 2015

Attendees: Jane Park, Stiles Thompson, Miriam Williams, Loren Boyer, Karen Lauer, Rece Howley,

Absent: Dave Abraham, Shirley Boughton, Jennifer Conroy, John Drury, Don Hawkins

Other attendees: Karen Matteson

Jane Park called the meeting to order 18:30, attendees accomplished check-in.

Miriam Williams moved to accept agenda. Stiles Thompson seconded. President abstained, all others in favor. Motion carried.

Wednesday deadlines are for Board as well.

President requested we reviewed the covenant of right relations.

No minutes to review.

FINANCIAL REPORT

Stiles Thompson presented a balance sheet he reviewed with Elizabeth Ashley and others; presented statement of assets and liabilities. It could be used as a tool that we can use for getting ourselves in the ballpark of what we can afford for a minister once we ascertain an appropriate compensation package.

Finance committee will research and verify that UUFEC insurance policies adequately cover value of both the church building and its contents.

Stiles Thompson noted that special gifts need to be accounted for more diligently.

In regards to pledges – Finance Committee builds 10% shrinkage into the budget.

MINISTER'S REPORT

Recommended changes to link fiscal year to program year. Considerations of earlier and longer pledge drives, earlier nominating committee issues. Miriam Williams volunteered to research how to bring up a nominating committee esp. for these circumstances. 21 June for another reconciliation and covenant circle during second hour.

COMMITTEE REPORTS

Fred: Judy Byrne Riley donated \$500 to letter replacements for front sign. Total will cost about \$1250.00.

Girl Scout troop wants to come and use the facility. Concerns about a need for a damage deposit, appropriate lease, etc. Building Use policy covers this.

Membership Committee would like Board to set the date for the fall election in order to prep to finalize the membership lists. Looked at 18 October and 25 October. **Vote by simple show of hands: 1 vote for 18 October, 5 votes for 25 October. 25 October 2015 will be election date.**

COM reports. Consensus to invite the Committee on Ministry to come speak to their March comments and suggestions at the June 2015 board meeting.

-----EXECUTIVE SESSION -----

Reviewed Congregational Transition/Exit Interview for Rod Debs.

Miriam Wililams moved to vote to share the information with Rod Debs. Stiles Thompson seconded. Vote: President abstained, all others in favor. Motion carried.

The Board considered a draft contract for Rev. Matteson for August 2015 – December 2015, plus revisions/corrections to the original contract.

Total in original ministerial contract in 9.5 months to end of July: \$31,738.00 corrected to \$32,290.00

Karen Lauer moved to accept the amended original Interim Ministry Contract . Loren Boyer seconded, Vote: President abstained, all others in favor. Motion carried.

President passed out Interim Ministry Contract to cover time period between 1 August 2015 to 31 December 2015.

2.1. Eliminate sentence mentioning “fair market value” unless it is of value to Rev. Matteson for documentation purposes. President said she would look into it.

2.5. Change 17 days of paid vacation to 8.

Miriam Williams moved to accept the Interim Ministry Contract with Sections 2.1 and 2.5 as amended. Loren Boyer seconded, Vote: President abstained, all others in favor. Motion carried.

Reviewed Interim Minister Evaluation: General conclusion was the form did not adequately show how well she was doing at her job.

EXECUTIVE SESSION concluded by Jane Park.